



Privacy Notice for Childcare in Early Years Settings

Privacy Notice-Data Protection Act 1998

We, Abbey Pre-school, are a data controller for the purpose of the Data Protection Act. We collect information from you. We hold this personal data and use it to:

- Support your teaching and learning
- Monitor and report on your progress
- Provide appropriate pastoral care, and
- Assess how well your setting is doing.

This information includes your contact details and personal characteristics such as your ethnic group, any special educational needs and relevant medical information.

We will not give information about you to anyone outside the pre-school without your consent unless the law and our rules allow us to.

We are required by law to pass some information about you to the Local Authority and the Department for Education (DfE). If you want to see a copy of the information we hold and/or share, please contact Frances Horne.

If you require more information about how the Local Authority (LA) and/or the DfE store and use your information, then please go to the following websites:

http://www.kent.gov.uk/your_council/contact_us/access_to_information/data_protection.aspx

and

<http://www.education.gov.uk/researchstatistics/datatdatam/b00212337/datause>

If you are unable to access these websites we can send you a copy of this information. Please contact the LA or DfE as follows

Information Resilience and Transparency Team

Public Communications Unit

Kent County Council

Department for Education

Sessions House

Sanctuary Buildings

County Road

Great Smith Street

Maidstone

London

ME14 1XQ

SW1P3BT

Email: dataprotection@kent.gov.uk

Website: www.education.gov.uk

Email [http:// www.education.gov.uk/help/contactus](http://www.education.gov.uk/help/contactus)

Telephone: 0370 000 2288